

## OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.

Decision Ref. No:  
AHWB/080/2017 Install gym  
equipment at Denaby  
Memorial Park

### Box 1

**DIRECTORATE:** Adults Health and Wellbeing

**DATE:** 18<sup>th</sup> July 2017

**Contact Name:** Alison Bryan

**Tel. No:** 01302 736401

**Subject Matter:** Denaby Memorial Park (Flower Park) – to use £10,000 of Section 106 monies towards the installing and maintaining of adult gym equipment (£10,000 already agreed from Well Doncaster).

### Box 2

#### DECISION TAKEN:

To utilise Section 106 monies from Doncaster Road, Denaby Main site (05/03291/OUT) for the purpose of funding £10,000 for the installing and maintenance of Adult Outdoor Gym equipment on the public open space in Denaby Memorial Park. This land is owned by DMBC and is a public open green space. £3,000 of Section 106 monies will pay towards the cost of the installation of the gym equipment and then the remaining £7,000 will be given on an annual basis at £1,000 per year for 7 years.

The scheme will also be funded by Well Doncaster and they are contributing a further £10,000. The Well Doncaster monies have to be spent by 2021; therefore £7,000 will be spent on the installation of the gym equipment and £3,000 to be used for maintenance for 3 years at £1,000 per year.

The gym equipment will be procured via the Council's framework agreement.

### Box 3

#### REASON FOR THE DECISION:

To encourage and increase participation of recreational activities by the aging population.

To improve the health and wellbeing of these adults by providing a facility for an age group where there otherwise would be very little in the area. In addition this installation will reduce isolation for these residents and encourage activities and socialising in the community.

The total cost of the facility and installation is £10,000 and is to be funded by £3,000 of Section 106 monies and £7,000 from Well Doncaster. The Well Doncaster monies

need to be spent by 2021.

The Section 106 agreement for Doncaster Road, Denaby Main (05/03291/OUT) site states the monies are to be used for "providing/enhancing other areas of public open space within the Council's area." The Section 106 monies are not time limited.

The cost of the maintenance for a period of 10 years is £10,000 at a rate of £1000 per year, and will be funded through £7,000 of Section 106 monies and £3,000 from Well Doncaster.

Current maintenance calculations have set the value of four quarterly inspections at an annual cost £130 for the operational inspections of an individual site, the remainder of the cost goes towards upkeep of the equipment, and repairs to safer surfacing, running repairs or spare parts.

The proposed development will be undertaken by DMBC Street Scene and, Community Parks. All costings for the supply, installation and maintenance of the Exercise Equipment have been provided by Street Scene.

**Box 4**

**OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:**

There is a lack of facilities in the locality for the aged population. To install this equipment will provide a recreational outlet and encourage fitness activities, which will increase the health and well-being of the residents.

In addition, there is an existing park on the site for younger children, therefore this will increase the potential for intergenerational activities.

**Box 5**

**LEGAL IMPLICATIONS:**

The identified S106 agreement requires the S106 monies to be paid for the provision and enhancement of public open space within the Doncaster borough. The decision maker should be satisfied that provision and maintenance of the equipment meets this criteria.

**Name:** Karen Winnard **Signature:** By email **Date:** 3<sup>rd</sup> August 2017  
**Signature of Assistant Director of Legal and Democratic Services (or representative)**

**Box 6****FINANCIAL IMPLICATIONS:**

The cost of the provision of the Gym equipment and Installation at Denaby Memorial Park detailed in the report above is estimated to cost £10,000. This will be part funded from S106 monies of £3,000 with a £7,000 contribution from Well Doncaster, which is all expected to be spent in 2017/18. There is no contingency included in this figure, therefore if costs go above this rate, additional funding will need to be identified. Alternatively this will be a pressure for AHWB.

Ongoing maintenance is estimated to cost £10,000. This will be part funded from Well Doncaster of £3,000, this needs to be spent by 2021. The remaining will be funded from S106 monies of £7,000. This will last for a period of 10 years at £1,000 per annum. After this period, the equipment will be maintained by DMBC Street Scene and, Community Parks.

**Name:** Cheryl Slade **Signature:** C Slade/FM-AHWB **Date:** 10/08/17

**Signature of Assistant Director of Finance & Performance  
(or representative)**

**Section 106****(05/03291/OUT) Doncaster Road, Denaby Main site**

There is currently a balance of £38,151 on the above planning reference, a commuted sum in relation to S106 monies arising from the named development. This ODR is seeking to use £10,000 of those monies towards the purchase/installation and maintenance of adult gym equipment at Denaby Memorial Park. The conditions of the agreement do not restrict the monies from being used as proposed. If approved the remaining balance for potential projects will be £28,151.

A further £28,250 is still due to the Council in relation to this commuted sum. If received, this would bring the balance back up to £56,401, but there is some risk that the outstanding debt may not be recoverable.

**Name:** Dave Rosser **Signature:** **Date:** 4<sup>th</sup> August 2017

**Signature of Assistant Director of Finance & Performance  
(or representative)**

**Box 7****HUMAN RESOURCE IMPLICATIONS:**

There are no Human Resources Implications.

**Name:** Kelly Wilks **Signature:** By Email **Date:** 7<sup>th</sup> August 2017

**Signature of Assistant Director of Human Resources and Communications (or  
representative)**

**Box 8****PROCUREMENT IMPLICATIONS:**

The commissioning and procurement of play equipment as detailed within the body of the report (outdoor gym equipment) is covered by way of a corporate contract facilitated through ESPO FW115.

Where a requirement has been identified a process of min-competition must be followed, in keeping with the frameworks call off guidance.

Contact must be made with the Contract Manager, Ben Russell who will be able to assist in facilitating the necessary call for competition.

Upon award, a suitable contract award notice must be completed and submitted to the SPT team.

**Name:** S Duffield **Signature:**

**Date:** 03/08/17

**Signature of Assistant Director of Finance & Performance  
(or representative)**

**Box 9****ICT IMPLICATIONS:**

There are no ICT implications associated with this decision.

**Name:** Peter Ward (ICT Strategy Programme Manager)

**Signature:**

**Date:** 03/08/17

**Signature of Assistant Director of Customers, Digital & ICT (or representative)**

**Box 10****ASSET IMPLICATIONS:**

The public open space that forms Denaby Memorial Park is owned by Doncaster Council. The proposal as outlined therefore represents investment in a council owned asset that will enhance its appeal, promote increased use, and encourage health and wellbeing/social activity for local residents, hence ensuring the Council is meeting the on-going needs of service users. As such, the proposal is fully supported from an assets perspective.

**Name:** Gillian Fairbrother (Assets Manager, Project Co-ordinator)

**Signature:** By email

**Date:** 3<sup>rd</sup> August, 2017

**Signature of Assistant Director of Trading Services and Assets  
(or representative)**

**Box 11****RISK IMPLICATIONS:**

To not agree to fund the maintenance will mean that the equipment will not be installed, as Well Doncaster have limited funds therefore DMBC will lose the asset. The community who would benefit from this equipment will feel let down as this equipment has been identified as something that they would like to see in the area. Ward Councillors and the Communities Team have worked closely with Well Doncaster to identify gaps in recreational outlets for the aging population, therefore to not install would not be meeting the need of the community and its residents.

**(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)**

**Box 12****EQUALITY IMPLICATIONS:**

**To be completed by the report author**

There are no negative implications associated with this proposed scheme in fact it would provide a recreational facility for those in the community who are currently not catered for.

**Name: Alison Bryan Signature:**

**Date: 20.07.17**

**Box 13****CONSULTATION**

Teams consulted with:

Stronger Communities Team  
Street Scene (Play Team)

**Members**

**Under the Scheme of delegation, officers are responsible for day to day operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate Cabinet Member before exercising the delegated powers. In appropriate cases, officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.**

**Please list any comments from Members below:**

The local Ward Members are extremely keen to see this project delivered as Well Doncaster is providing part funding.  
They have worked closely together to identify the need and are in agreement that this facility will provide a recreational facility for those in the community who may not access other fitness outlets.

**Box 14**

**INFORMATION NOT FOR PUBLICATION:**

In accordance with the Freedom of Information Act 2000, it is in the Public's interests to publish this decision in full, redacting only the signatures.

**Name: Gillian Parker Signature: by email Date: 21/08/2017  
Signature of FOI Lead Officer for service area where ODR originates**

**Box 15**

**Signed: Damian Allen, Director Date: 12/09/2017**

**Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Additional Signature of Chief Financial Officer or nominated  
representative for Capital decisions.**

**Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Mayor or relevant Cabinet Member consulted on the above  
decision (if required).**

- This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.
- A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.
- A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.
- A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox